

Human Resources and Employee Relations Division

To be a World-Class School System it takes a World-Class Team

The e-Newsletter
of the Division of Human Resources
and Employee Relations

HR Times



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Reappointment of SPALC and TALC Employees Update

Please be reminded that you should be moving forward on reappointments and non-reappointments of both SPALC and TALC employees for which you have a budgeted position. The only exception is Food Service Workers. We continue to work with SPALC on an agreement so hold on these employees at this time. The reason for the delay is that we are working out the changes that potentially impact more than 100 employees. We are moving cautiously so as to minimize the impact of this change.

Re-fingerprinting Project Update

The Department of Professional Standards and Equity is nearing completion of its state mandated District-wide re-fingerprinting project. The Department is well aware there may be employees who were not fingerprinted during this process for a variety of reasons. All individuals who have not been re-fingerprinted will be scheduled for an appointment during the Fall of 2008. Should you have any questions or concerns about the re-fingerprinting process you are kindly asked to contact Christine Copeland, Coordinator, at ChristineCO@leeschools.net.

[Re-fingerprinting Project FAQ's](#)

2008 Teacher Recruitment Fair Update

The annual Teacher Recruitment Fair is rapidly approaching. Close to 180 pre-qualified candidates with Professional Certificates or valid Statements of Status of Eligibility from a critical shortage area have been invited to attend. The fair will be held on Thursday, April 24th, 2008 at the Lee County Public Education Center between the hours of 7:30 am and 5:00 pm. An administrator or designee from every school is expected to attend. For more information follow the link below.

[2008 Recruitment Fair Information](#)

TALC Supplemental Position Posting Deadline Fast Approaching

The TALC deadline for posting all Supplemental positions is May 15th, 2008. You may begin posting these positions at this time.

SPALC Non-Reappointment: Important Points

1. A SPALC employee with less than 2 years service would have a hire date falling between July 1st, 2006 and today. Please verify a SPALC employee's hire date before you decide to non-reappoint them.
2. Any SPALC employee with performance concerns and less than 2 years service should not be recommended for reappointment. While you are not required to have documentation for these non-reappointments, remember that it is a good practice to address and document performance concerns. Employees should be made aware that performance is a factor in your decision.



Important Dates

April 9th, 2008

Employee notification that s/he will be involuntarily transferred (surplus list)

April 24th, 2008

2008 Teacher Recruitment Fair

May 1st, 2008

SPALC non-reappointment deadline

May 10th, 2008

TALC non-reappointment deadline

May 15th, 2008

TALC Deadline for Posting Supplemental Positions

Important Links

[SPALC Staffing Guidelines](#)

[TALC Staffing Guidelines](#)

Questions or comments?

E-mail us @
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or call 461-8441